

**SCOTT COUNTY SCHOOL BOARD
MINUTES REGULAR MEETING
TUESDAY, DECEMBER 3, 2013**

The Scott County School Board met for a regular meeting on Tuesday, December 3, 2013, at the Scott County Career & Technical Center Auditorium in Gate City, Virginia, with the following members present:

James Kay Jessee, Chairman	<u>ABSENT:</u> None
William "Bill" R. Quillen, Jr., Vice Chairman	
Jeffrey "Jeff" A. Kegley	
Gail L. McConnell	
L. Stephen "Steve" Sallee, Jr.	
Herman "Kelly" Spivey, Jr.	

OTHERS PRESENT: John I. Ferguson, Superintendent; Will Sturgill, School Board Attorney; Jason Smith, Supervisor of Personnel & Student Services; Loretta Q. Page, Clerk Of The Board/Budget Specialist/Head Start Payroll & Invoice Clerk; K.C. Linkous, Human Resource Manager/Deputy Clerk of the Board; Suzanne Goins, Virginia Professional Educators Regional Director; Pat Whitley, SCEA Representative; Doris Boitnott, VEA/NEA UniServ Director; Robert Sallee, Supervisor of Building Services; Ramona Russell, Duffield Primary School Teaching Assistant; Lisa Taylor, Citizen/Parent; Stephen Taylor, Career & Technical Center Instructor/ Assistant Principal; Daniel M. Siegel, Attorney/Sands Anderson PC; Kyle Laux, First Vice President/Davenport Public Finance; Dennis McFarlane, Comfort Systems; Wes Bunch, Kingsport Times News; and David Hartley, Heritage TV.

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE: Chairman Jessee called the meeting to order at 6:30 p.m. He welcomed everyone and expressed appreciation for their interest in the school system. The audience observed a moment of silence and Mr. Spivey led in citing the *Pledge of Allegiance*.

ADDITION/APPROVAL OF AGENDA: Chairman Jessee pointed out that Item #7 (Performance Contract RFP Presentation from Davenport & Company) will be a time of discussion and possible action. Mr. Kegley, made a motion to approve the agenda as presented, motion was seconded by Mr. McConnell, all members voting aye.

APPROVAL OF THURSDAY, NOVEMBER 7, 2013 REGULAR MEETING MINUTES: On a motion by Mr. Spivey, seconded by Mr. Quillen, all members voting aye, the Board approved the Thursday, November 7, 2013, Regular Meeting Minutes, as submitted.

APPROVAL OF CLAIMS: On a motion by Mr. Kegley, seconded by Mr. Spivey, all members voting aye, the Board approved claims as follows:

School Operating Fund invoices & payroll in the amount of \$649,123.93 as shown by warrants #8108661-8108962 and electronic payroll direct deposit in the amount of \$1,029,669.03 & electronic payroll tax deposits in the amount of \$490,034.86.

Cafeteria Fund invoices & payroll in the amount of \$153,033.37 as shown by warrants #1015726-1015774 and electronic payroll direct deposit in the amount of \$24,331.08 & electronic payroll tax deposit in the amount of \$12,699.42.

Head Start invoices & payroll totaling \$47,132.38 as shown by warrants #11442-11488.

PERFORMANCE CONTRACT RFP PRESENTATION FROM DAVENPORT & COMPANY: Mr. Kyle A. Laux, First Vice President, Davenport Public Finance; and Mr. Daniel M. Siegel, Attorney, Sands Anderson PC; presented the results of the RFP process for financing water, lighting, heating, and cooling improvements to 15 school board buildings through an Energy Performance Contract.

A Summary of Bids Received, Recommendation, and Preliminary Debt Service Impact – Scenario 1: Level Debt Service repayment structure as requested in the RFP; and Scenario 2: Level Cash Flow Impact Repayment structure was presented.

“Next Steps” was presented as follows:

Tuesday, December 3 – Scott County School Board Meeting: Presentation of results of RFP process and recommended lender. School Board to approve Energy Performance Contract.

Wednesday December 4 – Scott County, VA Board of Supervisors Meeting: Presentation of results of RFP process and recommended lender. Formal award by the County.

Post – December 4 – Obtain final credit approval from SunTrust. Negotiate financing structure, loan documents with SunTrust.

Week of December 16 – Finalize Documentation; close on 2013 financing. Also presented was the Calculation of Net Energy Savings – The Net Energy Savings Before Debt Service as presented in the Preliminary Cash-Flow Impact Scenarios, from the pro-forma provided by Comfort Systems.

(Appendix B: Results of the RFP Process for the School Board of Scott County, VA – December 3, 2013)

Mr. Dennis McFarline, Comfort Systems, answered questions and explained the process of Measurement and Verification. He stated that the performance contract is about an eight month project. He also explained that the initial focus will be on items bringing the fastest savings and then complete the items that would not have as big an impact on savings.

Mr. Kegley made a motion to accept the resolution (Resolution of the School Board of the County of Scott, Virginia, The Governing Body of Scott County Public Schools Approving Lease Purchase Financing) with level annual payments: Senario 1; motion was seconded by Mr. Sallee.

ROLL CALL VOTE (requested by Daniel M. Siegel, Attorney, Sands Anderson PC)

Aye: James Kay Jessee
 Jeffrey A. Kegley
 Gail L. McConnell
 William R. Quillen, Jr.
 L. Stephen Sallee, Jr.
 H. Kelly Spivey, Jr.

Nay: None.

Abstain: None.

**RESOLUTION OF THE SCHOOL BOARD OF THE COUNTY OF SCOTT, VIRGINIA,
THE GOVERNING BODY OF SCOTT COUNTY PUBLIC SCHOOLS
APPROVING LEASE PURCHASE FINANCING**

WHEREAS, the School Board of the County of Scott, Virginia, the governing body of the Scott County Public Schools **(the “School Board”)** has determined (i) that a true and very real need exists for certain equipment and improvements, and the installation thereof, of energy savings equipment, including alternative energy sources, lighting upgrades, mechanical retrofits, automation and control upgrades and building envelope upgrades in school buildings owned by the School Board **(the “Improvements”)** described in the Lease Agreement (as hereinafter defined), all pursuant to an Energy Performance Contract **(the “Energy Savings Agreement”)** between the School Board and Comfort Systems, Inc.; (ii) that the Improvements are essential to the governmental functions of the County of Scott, Virginia **(the “County”)** and the School Board; and (iii) that it reasonably expects the Improvements to continue to be essential to the governmental functions of the County and the School Board for a period not less than the term of the Lease Agreement as described herein; and

WHEREAS, the School Board has taken the necessary steps under the Procurement Act of the Code of Virginia, 1950, as amended, to acquire the Improvements; and

WHEREAS, the School Board has made the findings required under Section 11-34.3 of the Code of Virginia of 1950, as amended, after receiving the information from Comfort Systems, Inc. necessary to make the determinations required thereunder; and

WHEREAS, the School Board proposes to enter into a Master Lease/Purchase Agreement, including one or more schedules thereunder, in the aggregate principal amount not to exceed \$4,350,000 **(the “Lease Agreement”)** with SunTrust Equipment Finance & Leasing Corp. **(the “Lessor”)** to finance the purchase of the Improvements over approximately fifteen (15) years; and

WHEREAS, (i) all amounts payable by the School Board under the Lease Agreement **(the “Lease Obligations”)** are subject to appropriation by the Board of Supervisors of the County **(the “Board of Supervisors”)** and the School Board; (ii) neither the Board of Supervisors nor the School Board is under any obligation to make any appropriation with respect to the Lease Agreement; (iii) the Lease Agreement is not a general obligation of the County or the School Board or a charge against the general credit or taxing power of the County or the School Board; and (iv) amounts payable by the School Board under the Lease Agreement do not constitute a debt of the County or the School Board within the meaning of any constitutional, charter or statutory limitation; and

WHEREAS, the School Board has reviewed the Energy Savings Agreement and the terms of the Lease Agreement and has confirmed to the County that the provisions of same will not result in any increase in the net appropriations requested from the Board of Supervisors for the Improvements in any fiscal year during the term of the Energy Savings Agreement and the Lease Agreement;

WHEREAS, the School Board reasonably anticipates that it and its subordinate entities will not issue tax-exempt obligations in the face amount of more than \$10,000,000 during the current calendar year; and

WHEREAS, the School Board desires to designate the Lease Agreement as a “qualified tax-exempt obligation” under the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (**the “Code”**);

NOW, THEREFORE, BE IT RESOLVED, THAT:

1. The School Board hereby accepts the proposal of SunTrust Equipment Finance & Leasing Corp., dated November 18, 2013, as may be modified, for the lease financing of the Improvements on the terms set forth therein, with a term of not to exceed fifteen (15) years, an aggregate principal component of Lease Obligations thereunder not to exceed \$4,350,000 with an interest cost of the interest component of Lease Obligations thereunder at an annual rate not to exceed 3.21%.

2. It is hereby found and determined that the terms of the Lease Agreement and the Energy Savings Agreement in the forms presented to this meeting and incorporated in this resolution are in the best interests of the School Board for the acquisition and installation of the Improvements.

3. The Lease Agreement and related financing documents, including, but not limited to, an escrow agreement for the funds received thereunder, are hereby approved in substantially the forms presented to this meeting. The Chairperson, Vice-Chairperson, Superintendent and any officer of the School Board who shall have power generally to execute contracts on behalf of the School Board (**collectively, the “School Board Officers”**) be, and each of them hereby is, authorized to execute, acknowledge and deliver the Lease Agreement, any escrow agreement and related financing documents with any changes, insertions and omissions therein as may be approved by the individuals executing the Lease Agreement and such documents, such approval to be conclusively evidenced by the execution and delivery thereof.

4. The same School Board Officers be, and each of them hereby is, authorized and directed to execute and deliver any and all other agreements, financing statements, papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out the purposes and intents of this resolution and the Lease Agreement.

5. The Energy Savings Agreement and related documents and certifications, are hereby authorized and approved. The Superintendent is authorized to execute, acknowledge and deliver the Energy Savings Agreement and related documents and certifications with any changes, insertions and omissions therein as may be approved by the Superintendent, such approval to be conclusively evidenced by the execution and delivery thereof.

6. The School Board hereby designates the Lease Agreement as a “qualified tax-exempt obligation” within the meaning of Section 265(b)(3) of the Code and represents and

covenants that not more than \$10,000,000 in bonds, notes, leases and other obligations of the School Board (including any subordinate issuing entities), excluding private activity bonds, will be issued in calendar year 2013 and that neither the School Board nor any subordinate entity thereof will designate more than \$10,000,000 of “qualified tax-exempt obligations” pursuant to Section 265(b)(3) of the Code.

7. The School Board covenants that it shall not take or omit to take any action the taking or omission of which will cause the Lease Obligations to be “arbitrage bonds” within the meaning of Section 148 of the Code, or otherwise cause interest on the Lease Obligations derived from the interest component of rental payments made by the School Board under the Lease Agreement to be includable in the gross income for Federal income tax purposes of the registered owners thereof under existing law. Without limiting the generality of the foregoing, the School Board shall comply with any provision of law that may require it at any time to rebate to the United States any part of the earnings derived from the investment of the gross proceeds of the Lease Obligations.

8. The School Board further covenants that it shall not permit the proceeds of the Lease Obligations to be used in any manner that would result in (a) 10% or more of such proceeds being used in a trade or business carried on by any person other than a governmental unit, as provided in Section 141(b) of the Code, provided that no more than 5% of such proceeds may be used in a trade or business unrelated to the School Board’s use of the Improvements, (b) 5% or more of such proceeds being used with respect to any “output facility” (other than a facility for the furnishing of water), within the meaning of Section 141(b)(4) of the Code, or (c) 5% or more of such proceeds being used directly or indirectly to make or finance loans to any persons other than a governmental unit, as provided in Section 141(c) of the Code; provided, however, that if the School Board receives an opinion of nationally recognized bond counsel that any such covenants need not be complied with in order to prevent the interest on the Lease Obligations from being includable in the gross income for Federal income tax purposes of the registered owner thereof under existing law, the School Board need not comply with such covenants.

9. The School Board hereby declares, in accordance with U.S. Treasury Regulation Section 1.150-2, as amended from time to time, the School Board’s intent to reimburse the School Board with the proceeds of the Lease Obligations for the Expenditures with respect to the Improvements made on and after October 4, 2013, which date is no more than 60 days prior to the date hereof. The School Board reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Lease Obligations. Each Expenditure was and will be either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditures), (b) a cost of issuance with respect to the Lease Obligations, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the School Board so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the School Board. The maximum principal amount of the Lease Obligations expected to be issued for the Improvements is \$4,350,000. The School Board will make a reimbursement allocation, which is a written allocation by the School Board that evidences the School Board’s use of proceeds of the Lease Obligations to reimburse an

Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Improvements are placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The School Board recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, expenditures by "small issuers" (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

10. The recitals to this resolution are hereby incorporated by reference and are declared to be findings of the School Board in connection with its decision to acquire, install and finance the Improvements.

11. This resolution shall be effective immediately upon its adoption.

Date of Adoption: December 3, 2013.

CERTIFICATION OF ADOPTION OF RESOLUTION

The undersigned Clerk of the School Board of the County of Scott, Virginia certifies that the Resolution set forth above was adopted on December 3, 2013 in an open meeting, by the School Board with the following votes:

ROLL CALL VOTE

Aye: James Kay Jessee
 Jeffrey A. Kegley
 Gail L. McConnell
 William R. Quillen, Jr.
 L. Stephen Sallee, Jr.
 H. Kelly Spivey, Jr.

Nay: None.

Abstentions: None.

Signed this 3rd day of December, 2013.

By: Loretta Page
 Clerk, Scott County School Board



PUBLIC COMMENT: Mrs. Lisa Taylor, Citizen/Parent; presented comments concerning the need for placement of cameras or two-way mirrors in classrooms of disabled children and drug testing.

REPORT ON HOLIDAY & PAYROLL SCHEDULE: Superintendent Ferguson reported on and explained the Holiday & Payroll Schedule as follows:

12 Month Employees Holidays:

Christmas – Tuesday, Dec. 24 & Wednesday, Dec. 25

New Year's – Tuesday, Dec. 31 & Wednesday, Jan. 1

Winter Break: Friday, December 20 – Friday, January 3

Friday, December 20 – Students dismissed at 1:00 p.m.

Friday, January 3 – Teacher Workday/Schools Closed

Monday, January 6 – Second Semester Begins (Students Return to School)

Payroll for December: Monday, December 30

APPROVAL OF HEAD START 2013-2014 TIME LINE FOR SELF ASSESSMENT & PROGRAM

PLANNING INCLUDING POLICY COUNCIL MEETING AGENDAS: On the recommendation of Superintendent Ferguson and on a motion by Mr. McConnell, seconded by Mr. Spivey, all members voting aye, the Board approved the Head Start 2013-2014 Time Line for Self-Assessment & Program Planning Including Policy Council Meeting Agendas as follows:

SCOTT COUNTY PUBLIC SCHOOL HEAD START
2013-2014
TIME LINE FOR SELF ASSESSMENT AND PROGRAM PLANNING
Including
POLICY COUNCIL MEETING AGENDAS

October 7, 2013	Southwest Region Conference Call	
October 24, 2013	Policy Council Luncheon Meeting	Training: 10:00 a.m. Head Start Office Adult Dental/Oral Health – Dr. David Pond's Office Christmas on a Budget—Jeannie Mullins, VA Cooperative Extension Business: Approve: <ul style="list-style-type: none"> • Seating of Newly Elected Parent Reps • Election and Seating of Community Reps • Election of Officers • Set Voting Quorum • Election of Parent Representative to VAHS
November 12-13, 2013	Health Institute, Richmond, VA	
November 15, 2013	Management Team Planning Meeting Finalize Planning Document	9:00 a.m. Head Start Office
November 21, 2013	Policy Council Meeting	10:00 a.m. Head Start Office Training: <ul style="list-style-type: none"> • All About Head Start • Head Start in Virginia/SW Region • History of Head Start in Scott County • Roles & Responsibilities of Policy Council • Roles & Responsibilities of School Board • Parliamentary Procedures • By-Laws Review • Budget Committee Sign-Up • Business: Approve • Seating of Community Representatives • Time-Line for Self-Assessment & Program Planning
November 26, 2013	Health Advisory Committee Meeting	9:00 a.m. – 11:00 a.m. Head Start Office
November 27-29, 2013	Fall Break	
December 2, 2013	Management Team Meeting	Complete State Needs Assessment 9:00 a.m. Head Start Office
January 3, 2014	Staff Development Day Introduce New Director to Staff	8:00 a.m. – 2:00 p.m. Head Start Office Training Focus: <ul style="list-style-type: none"> • Education • Family Services • Health Services
January 14, 2014	Conference Call Southwest Region Head Start	10:00 a.m.
January 16, 2014	Policy Council Meeting:	10:00 a.m. Head Start Office Training: *Training Budget: Federal & Non-Federal *Personnel Policies, Including Code of Conduct *Overview of Service Plan

		*Overview of Monitoring Policy & Procedures Business: Approve <ul style="list-style-type: none"> SCPSHS School Readiness Goals Report
February 20, 2014	Policy Council Meeting	Training: 10:00a.m. Head Start Office <ul style="list-style-type: none"> Overview of Self-Assessment Process Self-Assessment Committee Sign Up Approve Criteria for Recruitment Selection & Enrollment
March 4, 2014	Eligibility, Recruitment, Selection, Enrollment, Attendance Self-Assessment & Plan Review Team Leader – Kelly Bledsoe, Family & Community Services Coordinator	9:00 a.m. – Noon; Head Start Office
March 4, 2014	Family & Community Engagement Self-Assessment & Plan Review Team Leader – Kelly Bledsoe, FCSC	1:00 p.m. – 4:00 p.m.; Head Start Office
March 7, 2014	Kindergarten Transition Meeting With Receiving School Principals	10:00 a.m. Head Start Office
March 13, 2014	Child Health & Safety Self-Assessment & Plan Review Team Leader – Theresa Newton, Health Services Coordinator	9:00 a.m. – Noon; Head Start Office
March 13, 2014	Child Development & Education Self-Assessment & Plan Review Team Leader – Kathy Wilcox, Child Development Services Coordinator	Afternoon - Head Start Office
March 18, 2014	Fiscal Integrity Self-Assessment Plan & Review Team Leader – Judy Calton, Fiscal Officer	9:00 a.m. – Noon; Head Start Office
March 19, 2014	Management Systems Self-Assessment & Plan Review Team Leader – Head Start Director	9:00 a.m. – Noon; Head Start Office
March 19, 2014	Program Governance Self-Assessment & Plan Review Team Leader – Head Start Director	1:00 p.m. – 4:00 p.m. - Head Start Office
March 20, 2014	Policy Council Meeting	10:00 a.m. Head Start Office Training: <ul style="list-style-type: none"> Overview of Kindergarten Transition Plan
March 25 -27, 2014	VA Head Start Association Spring Conference	Williamsburg, VA
March 28, 2014	Staff Development Day	8:00 a.m. – 2:00 p.m. Head Start Office Training: <ul style="list-style-type: none"> Education, Family Services, & Health Services
March 31 – April 4	Spring Break	Spring Break
April 14, 2014	Self-Assessment Results Analysis & Report Development	1:00 p.m. – Head Start Office (Management Team)
April 17 – 11, 2014	Week of the Young Child	Activities To Be Announced
April 17, 2014	Policy Council Meeting	Business: Approve Self-Assessment Results Report 2014-2015 Program Goals & Objectives
April 18, 2014	Holiday – Good Friday	Good Friday
May 8, 2014	Policy Council Meeting	10:00 a.m. Head Start Office Training: <ul style="list-style-type: none"> Program Planning/Goal Setting Process Personnel Committee Training (as needed) Business: Approve <ul style="list-style-type: none"> Self –Assessment Results Report 2014-2015 Program Goals & Objectives
June 17-19, 2014	Head Start Director’s Meeting	Virginia Beach, VA
June, 2014 TBA	Policy Council Meeting (as needed)	Approve Employment of Staff (as needed)
July, 2014 TBA	School Board Meeting	Presentation of Annual Plan, Goals, Objectives FY 2013 PIR Report FY 2013 Annual Report 2013-2014 Child Outcomes Report
August, 2014 TBA	Policy Council Meeting	10:00 a.m. Head Start Office Approve FY 2015 Re-Funding Application Approve FY 2015 Training Plan Approve 2014-2015 Program Goals & Objectives
September, 2014 TBA	Policy Council Meeting	10:00 a.m. Policy Council Meeting Regular/As Needed Business

Policy Council Approval of Timeline: November 21, 2013
 School Board Approval of Timeline: December 2, 2013

DISCUSSION AND APPROVAL OF ADDITIONAL MEMBER TO SERVE ON THE DRUG TESTING OF STUDENT ATHLETES POLICY COMMITTEE: Mr. Smith presented the committee members that had been selected to serve on the Drug Testing of Student Athletes Policy Committee. Mr. Spivey, board member who volunteered to serve on the committee, suggested the addition of Mr. John Puckett, Sheriff of Scott County, commenting that Sheriff Puckett's experience could be valuable to the committee. Mr. Smith agreed that Sheriff Puckett could provide good input for the committee.

On the recommendation of Superintendent Ferguson and on a motion by Kegley, seconded by Mr. Quillen, all members voting aye, the Board approved Mr. John Puckett, Sheriff of Scott County, to be included as a member of the Drug Testing of Student Athletes Policy Committee.

APPROVAL OF DRUG TESTING OF STUDENT ATHLETES POLICY COMMITTEE: On the recommendation of Superintendent Ferguson and on a motion by Mr. Kegley, seconded by Mr. McConnell, all members voting aye, the Board approved the Drug Testing of Student Athletes Policy Committee as follows:

School Board Member	Kelly Spivey
Central Office Representative	Jason Smith
Principal	Greg Ervin
Principal	Reagan Mullins
Principal	Sam Parks
Athletic Director	Brent Roberts
Athletic Director	Jamie Carter
Athletic Director	Jordan Mullins
Coach	Cara Noe
Coach	Lisa Dean
Coach	Kelly Hood
Coach	Ben Robertson
Student Athlete	Evan Baker
Student Athlete	Hannah Kilgore
Student Athlete	Dare Bond
Student Athlete	Tyler Hillman
Student Athlete	Haley Hillman
Student Athlete	Kyle Rollins
Community Member/Parent	Kathy Gilmer
Community Member/Parent	Darla Carter
Community Member/Parent	Andy Barnes
Nursing Coordinator	Amber Goode
School Social Worker	Pam McMurray
Sheriff's Department	John Puckett

Mr. Smith reported that the committee will meet in January with plans of getting a policy approved by the school board at the July meeting but, can do so earlier, if needed. He explained that an RFP would need to be sent out to obtain quotes for the drug testing services.

APPROVAL OF VIRGINIA LOCAL DISABILITY PLAN (VDLP): Mrs. K. C. Linkous, Human Resource Manager, presented a summary of Virginia Retirement System (average .44%) and Virginia Association of Counties (blended – one rate for all employees .35%) proposals for the Virginia Local Disability Plan.

On the recommendation Superintendent Ferguson, and on a motion by Mr. Kegley, seconded by Mr. Spivey, all members voting aye, the Board approved the Virginia Association of Counties Standard Plan: Option 1 - Short Term Disability Plan as presented and effective January 1, 2014.

BUILDING SERVICES UPDATE: Mr. Robert Sallee, Supervisor of Building Services, presented a Building Services Update and reported on some of the work orders completed over the past month.

CLOSED MEETING: Mr. Sallee made a motion to enter into closed meeting at 7:34 p.m. to discuss head start personnel, teachers, principals, custodians, and central office staff as provided in Section 2.2-3711A(1) Code of Virginia, as amended; motion was seconded by Mr. Quillen, all members voting aye.

RETURN FROM CLOSED MEETING: All members returned from closed meeting at 9:00 p.m. and on a motion by Mr. Sallee, seconded by Mr. Quillen, the Board returned to regular session and Mr. Sallee cited the following certification of the closed meeting:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Scott County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification by this Scott County School Board that such meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Scott County School Board in the closed meeting.

ROLL CALL VOTE

Ayes: James K. Jessee, Jeff Kegley, Gail McConnell, Bill Quillen, Steve Sallee, Kelly Spivey

Nays: None ABSENT DURING VOTE: None ABSENT DURING MEETING: None

RECOGNITION OF TINA HOWELL, HILTON ELEMENTARY SCHOOL TEACHER: Mr. Jason Smith, Supervisor of Personnel and Student Services, recognized that Tina Howell, Hilton Elementary School Teacher, was the recipient of a \$750 grant award from *Putting Children First*.

EMPLOYMENT: On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Kegley, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of substitute teachers as follows: Whitney Bevins, Crystal Gilliam, Amy Horne, and Misty Miller for the 2013-2014 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Quillen, seconded by Mr. McConnell, all members voting aye, the Board approved the employment of Joanna Edens as a teaching assistant, effective November 7, 2013.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. McConnell, seconded by Mr. Spivey, all members voting aye, the Board approved the employment of Jordan Peters as a Rye Cove High School volunteer boys basketball coach, effective December 3, 2013.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Sallee, seconded by Mr. Kegley, all members voting aye, the Board approved the employment of Donna Hass as a part-time custodian, effective December 3, 2013.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Sallee, seconded by Mr. Spivey, all members voting aye, the Board approved the employment of Ashley Justice as a part-time custodian, effective December 3, 2013.

RETIREMENT: On the recommendation of Mr. Jason Smith, Supervisor of Personnel & Student Services, and on a motion by Mr. Quillen, seconded by Mr. Kegley, all members voting aye, the Board approved the retirement request of Mona Carter, School Nurse, effective January 1, 2014.

BOARD MEMBER COMMENTS: Board members expressed best wishes to Superintendent Ferguson regarding approval from the County Board of Supervisors for the school division's financing formal award by the county for a much needed project.

Superintendent Ferguson presented a *Scott County Mechanical Need Budget* and pointed out the mechanical equipment replacement needs at various schools and the current age of the equipment—the oldest being 57 years and the least being 15.

ADJOURNMENT: On a motion by Mr. Kegley, seconded by Mr. McConnell, all members voting aye, the Board adjourned at 9:10 p.m.

James Kay Jessee, Chairman

Loretta Q. Page, Clerk